

Guidelines for Applications to the Three Oaks Trust for Block Grants

1. Applications must be in line with the Aims & Objectives of the Three Oaks Trust. Grants are made to organisations that promote the welfare of individuals and families. See website for further information.
2. The following background information must be provided:
 - Name and aims and objectives of your organisation.
 - Brief history of the organisation, and achievements to date. If possible, please include specific information about the work you planned and achieved, and your budget (with sources of income) during the last financial year.
 - What sort of organisation are you? Eg a business, a not for profit organisation, a charity registered with the Charities Commission etc
 - Please provide the name of a lead person.
3. Details of Request to the Three Oaks Trust must include the following information:
 - The amount, and to do what? What is the catchment area?
 - Is this a) to continue to run the same service at the same level eg if other funding has run out/been withdrawn, b) to expand current service, c) it is a new venture, d) a new area of unmet need has been identified, e) other.
 - Current staffing levels and sources of income.
 - Evidence of unmet need where you are wanting to set up or expand a service – statements from/survey of potential users and other stakeholders.
 - Are there any other agencies providing the same or a similar service in the area? If so, why do you need to offer this service too?
 - Please tell us more about your fund-raising strategy (which will, of course, depend on whether you are a small or larger organisation) eg small fundraising events by stakeholders, manager/trustees making applications to local authority/charities, crowd funding etc).
 - What other sources of new income have you obtained already – or applied for? If you have applied elsewhere – please tell us where, and for how much?
 - What length of time are you hoping our grant to cover eg one year only, longer if possible (how long – short, medium, longer-term?) NB the Trust has often been asked to help provide a grant to assist with a set-up charge for a venture where ongoing funding has been identified once the service is in place.
4. Other considerations:
 - The Three Oaks Trust only support ventures where we feel we are able to monitor outcomes effectively. This means that we require the agencies we assist to provide regular feedback reports. It is also important to us that one or more of our trustees - or trusted colleagues - are able to meet staff involved, visit the agency and or attend an AGM. This applies to both grant requests for this country and overseas.
 - Applications may not be successful, if, in the view of trustees, it is felt that there are other fundraising possibilities in a local area – or for a particular area of need – which are more appropriate eg an application is made for an item(s) – or service - in an affluent local area where it is felt that the amounts of money needed could be achieved with fundraising locally.