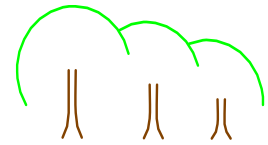


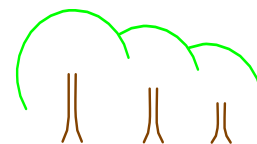
THE THREE OAKS TRUST  
TRUSTEES' REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2010



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## Reference and Administrative Information

Charity Registration Number: 297079

Corporate Trustee: The Three Oaks Family Trust  
Company Limited  
(Registered number: 1991868)

Trustees: Mrs S A Kane  
Dr P Kane  
Mrs C V Foreman  
Mrs P E Hobbs  
Mrs C A Johnson  
Mrs D M Ward  
Mr G D Wilkinson  
Mrs P A Wilkinson

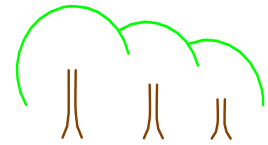
Correspondent for Charitable Applications: The Three Oaks Family Trust Company Limited  
PO Box 893  
Horsham, West Sussex  
RH12 9JD

Solicitors: Thomas Eggar LLP  
Belmont House  
Station Way  
Crawley, West Sussex  
RH10 1JA

Auditors: Richard Place Dobson Services Limited  
Ground Floor  
1-7 Station Road  
Crawley, West Sussex  
RH10 1HT

Bankers: CAF Bank  
25 Kings Hill Avenue  
King's Hill  
West Malling, Kent  
ME19 4JQ

Investment Managers: Citigroup Quilter  
St Helen's  
1 Undershaft  
London EC3A 8BB



The trustees present their report along with the financial statements of the charity for the year ended 30<sup>th</sup> September 2010. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's trust deed, the Charities Act 1993 and the Statement of Recommended Practice: Accounting and Reporting by Charities 2005.

## **1. Structure, governance and management**

The charity is constituted by a Deed of Trust dated 11<sup>th</sup> June 1987 and is registered with the Charity Commission, Charity Registration no. 297079. The fund originates from a single settlement from an individual donor. The object of the Charity is to provide funds for such charitable purposes as the Trustees in their absolute discretion think fit.

The statutory power to appoint new trustees lies with the trustees themselves.

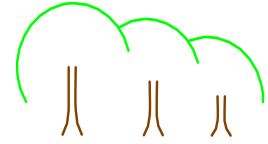
The charity has 8 trustees, 3 of whom have been trustees since the charity started in 1987. The current trustees are:

Sarah Kane, social worker  
Paul Kane, consultant earth scientist, retired  
Carol Johnson, Social worker, retired  
Pam Wilkinson, social worker, retired  
Giles Wilkinson, chartered civil engineer – retired  
Carol Foreman, social worker  
Polly Hobbs, trade union official, retired  
Dianne Ward, teacher, retired

The trustees have recognised the need to address the issue of continuity of the charity and the collective breadth and depth of expertise of the trustees. With this in mind Giles Wilkinson, Carol Foreman, Polly Hobbs and Dianne Ward were appointed as new trustees on 6 April 2009. All trustees have access to past documentation, minutes, briefing notes, reports and accounts. The trustees are encouraged to attend courses which they feel are relevant to the development of their role and to keep up-to-date with changes in legislation.

The trustees are ultimately responsible for the policies, activities and assets of the charity. The charity holds quarterly meetings to discuss the business of the trust. The meetings have a standard format. Discussion of the minutes of the previous meeting is followed by the Chairman's report which deals with current issues and a number of standing items including:

- Events in the last Quarter including visits and meetings
- Donations made in the last Quarter
- Donations pending
- Bank balances



Investment performance  
Property issues

Trustees then present their individual reports on their activities, including visits. There follows a review of applications for funding. Those trustees that make donations on behalf of individuals submit details of the donations made in the last quarter and present any matters arising. Standing items on the agenda include a statement of investment performance and a statement of issues in relation to the trust's holdings of land. Special topics are introduced and discussed as necessary. On an occasional basis, the trustees invite speakers from organisations that the Trust either supports or is considering supporting to make presentations at the Quarterly meeting.

The on-going task of liaising with the Trust's professional advisors has been delegated to Dr Kane. Dr and Mrs Kane deal with the day to day administration of grants and the processing and handling of applications from registered charities and institutions between quarterly meetings, subject to agreed constraints. Mrs Johnson, Mrs Wilkinson, Mrs Ward and Mrs Foreman have discretion to deal with applications for funding made on behalf of individuals, subject to agreed constraints.

The charity does not have any employees.

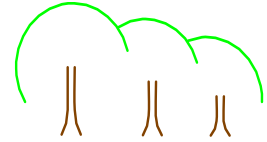
The charity does not engage in any fund-raising activities.

## **2. Trustees' responsibilities in relation to the financial statements**

Charity law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its incoming resources and resources expended during that year. In preparing accounts giving a true and fair view, there is a requirement to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable it to ensure that the accounts comply with the Charities Act 1993. The trustees are also responsible for safeguarding the assets



of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **3. Risk management**

A risk assessment has been carried out for The Three Oaks Trust. This assessment considered a number of risks and appropriate systems and procedures for managing those risks. The main areas of risk considered were:

- Governance and oversight
- Operational activities; and
- Financial activities.

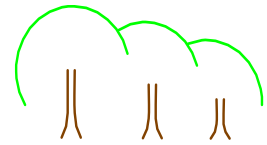
Issues considered under the heading of governance included continuity of the charity, the depth and breadth of expertise of the trustees and its charitable and investment policies. The trustees have taken steps as described above to increase their number and the range of expertise available within the charity. The trustees' skills and training are aligned with the charity's objectives and activities, but need to be periodically reviewed to ensure that they are collectively suitable to deal with anticipated future developments and for the purpose of assessing the services provided by professional advisers.

Operational risks include the need to meet statutory and legal requirements, management, secretarial and administrative activities and the assessment and handling of donations. Risks arise both from the trustees' activities and from the services provided by professional advisers. Steps have been taken to limit the risks arising from these sources.

Financial risks include loss of income, loss of capital and misappropriation of funds. These may arise from poor budgetary control, inappropriate spending or transfer of funds, poor accounting and inappropriate investment policies. Steps have been taken to limit the risks in all these areas.

Variability of investment returns constitutes a risk for the charity because it is a grant making charity dependent on its investments for income. To address this issue, the trustees are using a total return approach to investment which they consider will stabilise the resources available for grant making.

The last couple of years have been challenging for the Trust as the banking crisis, the 'credit crunch' and weakness in the economy have adversely affecting the value of the Trust's assets. In response to this challenge, the Trust has reviewed its funding commitments and created a reserve fund. Part of this reserve is invested in a Bond to, in part, offset the very low returns currently available on cash.



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#### **4. Statement on public benefit**

The charity's trustees have taken account of the Charity Commission's general guidance on Public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees have considered how planned activities will contribute to the charity's aims and objectives.

#### **5. Objectives**

The stated aim of the charity is 'To further the well being of individuals and families who may for whatever reason be in distress'. This rather vague statement correctly identifies the beneficiaries of the Trust's activities, but does little to describe how the charity works to meet this aim. This is best appreciated by reference to the pattern of donations that was established from the outset and which continues to date.

In summary, and for the current year:

The value of donations made this year totalled some £242,700. £91,000 (37.5%) was donated to UK registered charities and institutions that promote the welfare of individuals and families. As in previous years, a large number of small donations were made more directly for the benefit of individuals via statutory authorities and voluntary agencies. This year 340 such donations were made with a net value, taking account of refunds, of some £56,700 (23.5%). Donations to charities and institutions whose focus of work is overseas, including donations in kind, were made to a value of £98,000 (39%).

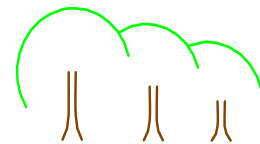
The charity provides support for individuals and families in the UK and overseas. The charity supports projects and other charities that aid people with health, psychological and emotional difficulties. It also supports individuals with these difficulties. The sections that follow provide examples of donations made in the year as a means of understanding the range of interests pursued by the trustees.

#### **6. Example of donations made**

##### **6.1 In the UK**

Crawley Open House (£15,000). Crawley Open House provides shelter for the homeless with support to assist their return into the community – it is a well recognised resource for the homeless with a friendly atmosphere.

The Connection at St Martin-in-the-Fields (£5,000). This charity provides a range of effective services to homeless people and those who are at risk of homelessness and exclusion in central London.



The Raynauds and Scleroderma Association (£15,000). The donation contributes to staff costs. The association offers support for those who have the severe symptoms of scleroderma.

Family Foundation Trust (Dalesdown)(£10,000). Bursary fund for children from disadvantaged backgrounds. The most common need addressed is help/support with parenting and managing children's behaviour, both within the home and the school environment.

Dermatrust (£3,000). This Trust supports the work of a team of Dermatologists and Scientists based at the Royal Free Hospital and University College in London. Research in and treatment of skin conditions and disease within the fields of immunology, haematology and oncology.

Sussex Probation (£10,000). Bursary fund to the Prolific and Priority Offenders Team. Assistance to supervised offenders, frequently drug-related, to obtain, for example, accommodation and employment.

MIND (Brighton and Hove)(£5,000). Working to provide local mental health services. Assisting individuals to recover, to be independent, to develop new skills and achieve their potential.

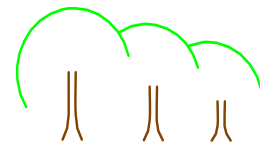
Donations made for the benefit of individuals by the Trust are seen as a major component in the support of families and individuals in the community. The Trustees have provided regular support to West Sussex County Council and to Surrey County Council for the specific requirements of individuals as recommended by health visitors and social workers. In this capacity the Trust also supports a number of housing associations and mental health teams and some London boroughs.

## **6.2 Overseas aid**

During the year, the Trust made a number of donations to charities and institutions whose focus of work is overseas. The charities or projects supported by the Trust are now mainly in areas where the trustees will make or have made visits. The trustees take the view that close supervision and monitoring of overseas projects is essential because of the ever present risks arising from issues of governance, operational activities and financial controls.

CECO, Sri-Lanka (£30,500). The Child Education and Charity Organisation provides training in computing, software and IT skills – the aim being to improve job opportunities for young people from poor backgrounds. This project is wholly funded by The Three Oaks Trust. The grant this year was exceptional in that it included £15,000 for building alterations and £5,000 for equipment.

Shilpa Childrens Trust, Sri Lanka (£8,000). SHILPA runs a Children's home and Vocational Training Centre (VCT) in the capital, Colombo. The Trust provided



£5,000 towards the costs of the VCT. Shilpa also run a microfinance programme in Hambantota in the south of the island to which the Trust contributed £3,000 to cover administration costs.

Kaloko Trust (£10,000). Kaloko Trust operates in a remote rural area in the Copperbelt Province in Zambia. It provides health and educational services and supports activities designed to improve food security and water supply whilst encouraging activities designed to improve skills and self-sufficiency, income potential and employment.

Cecily's Fund (£5,000). The primary objectives of the Fund are to advance education and to relieve poverty, sickness and distress of children in Zambia who have been orphaned or made vulnerable as a result of HIV and AIDS. The charity enables at large number of orphaned and vulnerable children to go to primary and secondary school.

Tools for Self Reliance (£4,000). The project funded is based in Ndola, Zambia and provided one year vocational, entrepreneurial and life skills for 15 unemployed youths and subsequently equipped them with start up capital tools. The project also provided HIV/AIDS training to 20 peer educators to promote awareness and response to the disease within their communities.

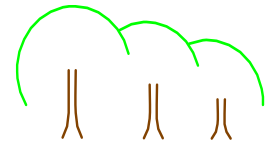
Wells for India (£5,000). This charity works to enhance water resources and agricultural activity in the Thar desert and Aravali Hills, India. Activities include water harvesting and conservation, agricultural and livestock development, organisation and capacity building, health and education.

Children on the Edge (£10,000). The Trust provided funds to support the Children's Crisis Centre in Mae Sot, Thailand. This centre on the Thai / Burma border provides accommodation, schooling and care for vulnerable refugees from abuse and ethnic cleansing of Karen and other Burmese peoples.

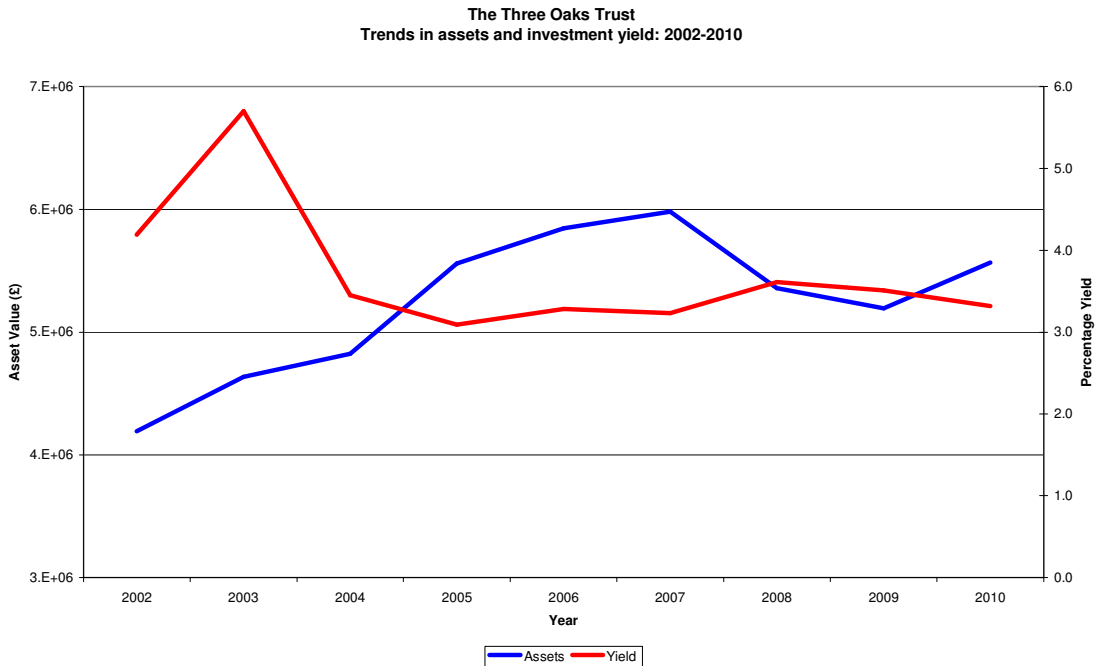
## 7. Investment policy

The charity has a portfolio of investments with a market value at the year end (30 September 2010) of £5,565,600 with an anticipated yield of 3.32% and estimated income of £184,515.

<b>Change in Value of the Trust's Investment Portfolio 2007-2010</b>			
Year	Value (£)	Est. Income (£)	Yield (%)
2007	6,278,267	208,100	3.32
2008	5,358,399	193,000	3.61
2009	5,192,906	189,509	3.66
2010	5,565,600	184,515	3.32



The trustees employ a Total Return strategy whereby capital appreciation and income are regulated to maintain both capital and the fund for donation. The current target is to make available £20,000 a month for donations and to cover costs (£240,000 / year). In the year to 30 September 2010 the value of the portfolio increased by 7.2%

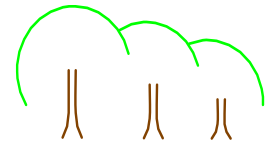


The bank balances at the year end were as follows: CafCash account, £11,389.91; CAF Gold account, £38,128.02; CAF Bond Income Fund, £52,352.75.

There are no restrictions on the charity's power to invest. The investment strategy is agreed between the trustees and the investment managers, and is regularly reviewed every six months. A policy statement has been completed by the trustees and forms an integral part of the agreement with the investment manager to provide investment management services.

The more significant principles in the statement are:

- that the investment manager shall have due regard to the need for diversification;
- warrants, options, derivatives or other alternative investments will not be included without the specific prior approval of the directors;
- the Trust does not invest in companies whose main business is tobacco, gambling or armaments;
- at present the most appropriate structure for the portfolio has been proposed by the investment manager and agreed by the directors as follows: 20% of the assets invested in fixed interest stocks or cash, 45% in UK equities, 10% in property, 10% in Hedge funds with the remainder



invested overseas. Any strategic variation in this structure is subject to the trustees' approval.

- to provide a benchmark for performance of such a structured portfolio a customised benchmark is utilised incorporating 20% FT Government All Stocks, 10% IPD Property, 10% FTSE Hedge Fund, 45% FTSE All Share and 15% FTSE World ex UK. This benchmark was agreed with Citigroup Quilter on 8<sup>th</sup> June 2007.

The trustees have continued this year to promote the Trust's holdings of land for development.

## **8. Grant making policy**

Trustees provide funds for charitable purposes at their discretion. The Trust makes grants available to both individuals and organisations. Guidelines for grant-seekers are available on the charity's web site. These guidelines are as follows:

### **8.1 For Organisations**

Grants are made to organisations that promote the welfare of individuals and families. In general, the trustees intend to continue supporting the organisations that they have supported in the past. Periodically and generally annually the trustees review the list of registered charities and institutions to which grants have been given and consider additions and deletions from the list. To save on administration, the trustees do not respond to requests unless they are considering making a donation.

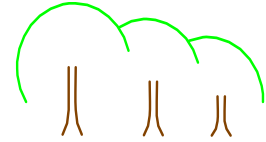
Requests from organisations for donations in excess of £2,000 are considered by the trustees on a quarterly basis in meetings usually held in January, April, July and September.

### **8.2 For Individuals**

Direct applications from individuals will not be considered.

Applications from invited, local, statutory and voluntary organisations are considered. To save on administration, only organisations in these categories will receive a reply.

Grants are made on behalf of clients with, for example, the following problems - mental health, learning difficulties, physical handicaps, low-income families, single parents and the long-term sick. In the case of long-term difficulties, the trustees are most likely to be sympathetic to a request if the person or family on behalf of whom the request is being made, is able to reflect on whether there are any changes they could make to prevent the same problems reoccurring.



In the case of psychologically vulnerable client groups such as the mentally ill or those with learning difficulties, the trustees would like to know whether the client is being given support with budgeting from the statutory services and, if relevant, whether the client is able to make plans to avert future problems.

The trustees need to know the full cost of the grant needed, or in the case of larger items (up to £300), the trustees need to know what contribution is being requested of the Trust. The trustees would like to know which other Trusts have been approached for any specific request. Details of the agency to which the cheque should be made payable should always be included in the application. The grants made may cover such items as basic furnishings, clothing, contribution to the cost of household appliances, telephone connections and small grants for educational purposes.

In order to maintain consistency of approach and response from the Trust, an application form is available and can be downloaded from the website. The intention is that professionals should make use of the form in order that the trustees can make informed choices regarding donations.

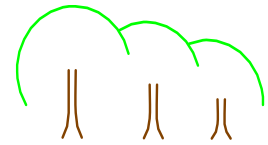
The Trust does not intend to expand further the scope of donations made for the benefit of individuals. Currently all the applications made on behalf of individuals receive a response, but this would cease to be the case if applications substantially increased in number.

Although the Trust has a strong interest in overseas projects, it will not sponsor individuals in gap year work or similar activities. Applications (however well presented) will not be answered. The Trustees wish to make this clear in order to prevent time being wasted on applications. Please note - individuals or charities should not assume a stamped addressed envelope will produce a reply.

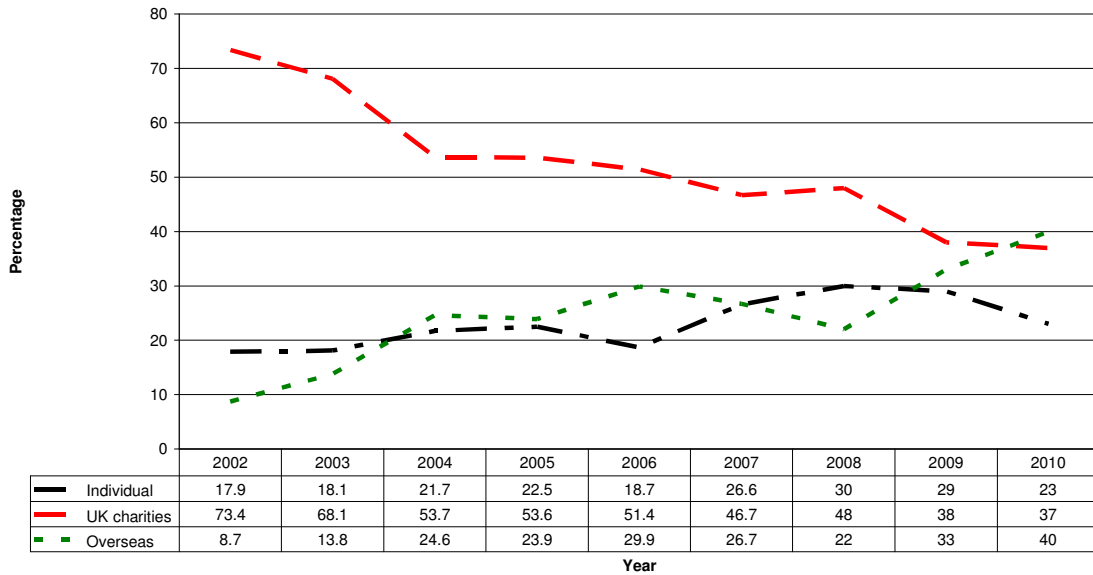
## **9. Achievements and performance**

The Three Oaks Trust donated some £242,700 to worthwhile causes in the year ended 30 September 2010. Of this total, about 37.5% went to UK registered charities and institutions, 39% to organisations whose work is mostly overseas and 23.5% in the form of small donations for the benefit of individuals. Five of the trustees assess donations recommended on behalf of individuals and firmly believe that these small donations can make a big difference to the individuals involved and their families.

As is apparent from the graph below, there has been a steady and substantial decline in the value of donations made to UK based charities since 2002 which is mirrored by a corresponding increase in donations made on behalf of individuals and donations to charities whose work is mostly overseas. The total donated each year fluctuates about a value of £240,000 depending on the level of Gift Aid and costs in addition to regular investment income.

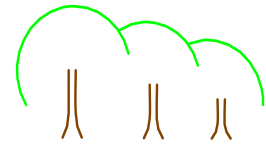


The Three Oaks Trust  
Trends in donations 2002-2010

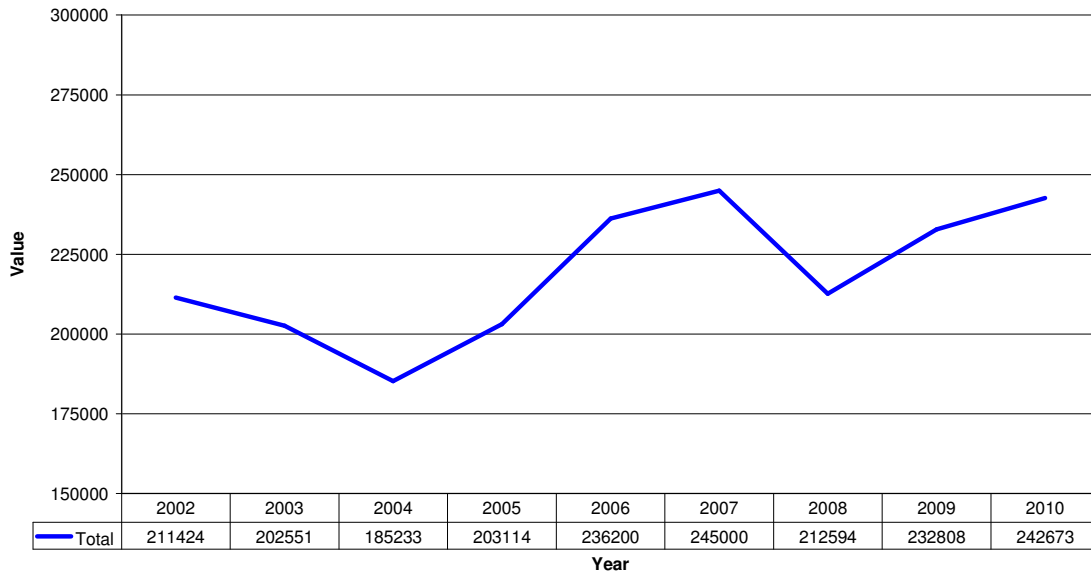


The charities supported in the UK are variously local charities known to the trustees, or charities brought to the attention of the trustees through personal or professional contacts. The Trust tends to make repeat donations to these charities subject to satisfactory feedback, but the Trust rarely enters into long-term funding commitments.

For the charities that the trust gives significant donations to year after year, it is usual for the trustees to make visits. This is particularly true of overseas funding. The projects in Sri Lanka and in Zambia have, for example, been visited regularly and the trustees are actively involved in these projects.



The Three Oaks Trust  
Trend in annual donations by value 2002-2010



The Trust currently has an arrangement with the investment managers to provide £20,000 a month for charitable activities and to cover costs. Investment income is influenced by external factors and by the general performance of UK and overseas stock markets. In order to minimise fluctuations in asset value and yield, the trustees have set prudent investment policies and place reliance on the investment managers to monitor and advise on necessary investment changes and suitable asset allocation.

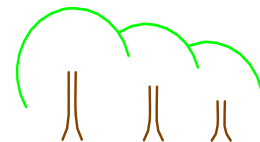
The policies provided the trust with a measure of protection against an anticipated fall in dividend income and interest payments in 2010. The trustees are confident that they can provide the same level of charitable giving in 2011 as was provided in 2010. The trustees will review the Total Return investment policy during 2011 in order to plan for any shortfall in income during 2012.

The trustees are generally satisfied that the trust is meeting its stated aim in a cost-effective manner.

## 10. Future plans

The trustees do not anticipate any significant changes to the charity or its activities over the next two to five years. It is their intention to meet the following objectives:

- To ensure that investment performance is optimised to balance asset protection and income and to ensure that there are sufficient funds to meet the anticipated schedule of donations



- To continue to make grants at a similar, if not, higher level

## **11. Financial Review**

### **11.1 Results for the year**

The Trust is reliant on the income from its investments and these are managed on a total return basis. As at the year end, listed investments were valued at £5,565,600. Since 30<sup>th</sup> September 2009 (£5,192,906) there has been a rise in the value of the Trust's investments of 7.2%. Donations to a total of £242,674 were made during the year.

### **11.2 Future commitments**

The charity has not entered into specific written commitments regarding project funding or donations. However, it is expected that the level of donations in the coming year will be similar to that last year and that most of the charities that the trust has supported in the past will continue to be supported into the future.

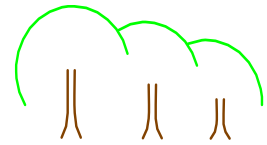
### **11.3 The charity's assets**

Acquisition and disposals of fixed asset investments during the year are recorded in the notes to the accounts.

The Trust's listed investments originate from the sale of land for development. The Trust continues to co-own land adjacent to the development site and a valuation has been obtained for this land. This land is likely to be developed in the future and, if so, has the potential to greatly increase the value of assets available for investment or donation. The trustees are aware of the potential of the Trust's land holding and retain professionals to advise them on the evolving planning, development and marketing situation.

### **11.4 Reserves policy**

The Charity has sufficient funds to maintain its current distributions. The Trust's investment policy during the year was unchanged and the Trust maintained a balance between capital growth and income. The Trust's investment policy operates on a Total Return basis and has done so since 1st October 1999. The new policy, taking account of reducing yields and the expectation of capital growth, seeks to maintain the value of the Trust's investments in real terms, whilst releasing more money for donations.



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**Trustee**

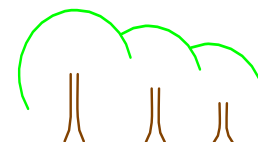
The Three Oaks Family Trust Company Ltd was the Trustee in office during the year. No Director of the Three Oaks Family Trust Company Ltd had any beneficial interest in any contract made with the charity during the year.

For and on behalf of the Three Oaks Family Trust Company Ltd.

.....  
Director

.....  
Director

Date of approval by the Directors of the Corporate Trustee: ...6 May... 2011



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## **INDEPENDENT AUDITORS' REPORT**

### **TO THE MEMBERS OF THE THREE OAKS TRUST**

We have audited the accounts of The Three Oaks Trust for the year ended 30 September 2010 set out on pages 17 to 24. These accounts have been prepared in accordance with the accounting policies set out on page 19.

This report is made solely to the charity's trustees, as a body, in accordance with Section 43 of the Charities Act 1993 and regulations made under Section 44 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of trustees and auditors**

As described on page 3, the trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

We have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under that Act. Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

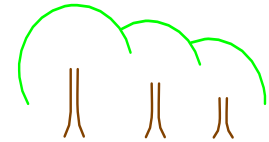
We report to you our opinion as to whether the accounts give a true and fair view and are prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the information given in the Trustees' Report is not consistent with those accounts, if the charity has not kept sufficient accounting records, if the charity's accounts are not in agreement with these accounting records or if we have not received all the information and explanations we require for our audit.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.



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**INDEPENDENT AUDITORS' REPORT (CONTINUED)**

**TO THE MEMBERS OF THE THREE OAKS TRUST**

**Opinion**

In our opinion:

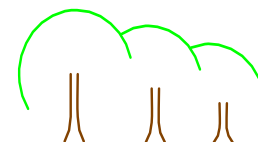
- the accounts give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of affairs of the charity as at 30 September 2010, and of its incoming resources and application of resources, for the year then ended; and
- the accounts have been prepared in accordance with the Charities Act 1993.

Richard Place Dobson Services Ltd.

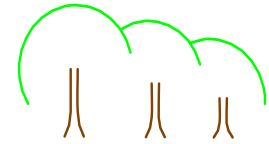
**Richard Place Dobson Services Limited**

Chartered Accountants  
Statutory Auditor  
1-7 Station Road  
Crawley  
West Sussex  
RH10 1HT

Dated: .....18 May 2011.....

**STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	Unrestricted funds £	Designated funds £	Total 2010 £	Total 2009 £
<b><u>Incoming resources from generated funds</u></b>					
Donations and legacies	2	32,500	-	32,500	32,051
Investment income	3	175,319	-	175,319	189,971
<b>Total incoming resources</b>		<b>207,819</b>	<b>-</b>	<b>207,819</b>	<b>222,022</b>
<b><u>Resources expended</u></b>					
<b>Costs of generating funds</b>					
Investment property costs	4	919	-	919	690
Investment management costs		14,604	-	14,604	17,927
		15,523	-	15,523	18,617
<b>Net incoming resources available</b>		<b>192,296</b>	<b>-</b>	<b>192,296</b>	<b>203,405</b>
<b>Charitable activities</b>					
Relief of Distress	5	242,674	-	242,674	232,809
Governance costs		12,240	-	12,240	10,197
<b>Total resources expended</b>		<b>270,437</b>	<b>-</b>	<b>270,437</b>	<b>261,623</b>
<b>Net outgoing resources before transfers</b>		<b>(62,618)</b>	<b>-</b>	<b>(62,618)</b>	<b>(39,601)</b>
Gross transfers between funds		(81,881)	81,881	-	-
<b>Net (outgoing)/incoming resources</b>		<b>(144,499)</b>	<b>81,881</b>	<b>(62,618)</b>	<b>(39,601)</b>
<b>Other recognised gains and losses</b>					
Gains/(losses) on investment assets		444,218	-	444,218	(48,967)
<b>Net movement in funds</b>		<b>299,719</b>	<b>81,881</b>	<b>381,600</b>	<b>(88,568)</b>
Fund balances at 1 October 2009		82,140	5,483,719	5,565,859	5,654,427
<b>Fund balances at 30 September 2010</b>		<b>381,859</b>	<b>5,565,600</b>	<b>5,947,459</b>	<b>5,565,859</b>



**BALANCE SHEET : As at 30 September 2010**

	Notes	2010		2009	
		£	£	£	£
<b>Fixed assets</b>					
Investments	8		<b>5,856,413</b>		5,483,719
<b>Current assets</b>					
Debtors	9		<b>8,000</b>		1,500
Cash at bank and in hand			<b>103,050</b>		101,072
		????????		????????	
			<b>111,050</b>		102,572
<b>Creditors: amounts falling due within one year</b>	10		<b>(20,004)</b>		(20,432)
		????????		????????	
<b>Net current assets</b>			<b>91,046</b>		82,140
		????????		????????	
<b>Total assets less current liabilities</b>			<b>5,947,459</b>		5,565,859
		????????		????????	
<b>Income funds</b>					
Unrestricted funds:					
Designated funds	11		<b>5,565,600</b>		5,483,719
Other charitable funds			<b>381,859</b>		82,140
		????????		????????	
			<b>5,947,459</b>		5,565,859
		????????		????????	

For and on behalf of The Three Oaks Family Trust Company Limited

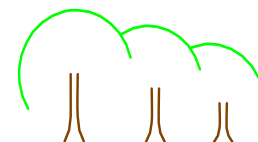
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**Director of the Corporate Trustee**

**Director of the Corporate Trustee**

**Date of Approval:.....6 May.....2011**



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## NOTES TO THE ACCOUNTS

### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 1993.

#### 1.2 Incoming resources

Incoming resources are recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty.

#### 1.3 Resources expended

Expenditure is included in the statement of financial activities when incurred and includes attributable VAT which cannot be recovered.

Resources expended comprise the following:

a) The cost of generating funds include the fees paid to investment managers in connection with the management of the charity's listed investments, and costs incurred in relation to the investment property.

b) Charitable activities comprise donations and grants payable to individuals, families and organisations who may be in distress, with the principal aim being to further their wellbeing. Grants and donations payable are included in the statement of financial activities when approved and when the intended recipient has either received the funds or been informed of the decision to make the donation and has satisfied all related conditions. Grants approved but not paid at the end of the financial year are accrued for. Grants where the beneficiary has not been informed or has to meet certain conditions before the grant is released are not accrued for but are noted as financial commitments in the notes to the accounts.

c) Governance costs include costs which are directly attributable to legal procedures necessary for compliance with statutory requirements.

#### 1.4 Investments

Listed investments are included on the balance sheet at their market value at the end of the financial period. Realised and unrealised gains (or losses) are credited (or debited), to the statement of financial activities in the year in which they arise.

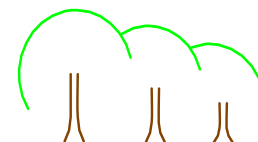
Investment property is included on the balance sheet at estimated market value based on a valuation made in March 2008 with professional assistance. The valuation was performed on an open market value basis in accordance with the guidelines issued by the Royal Institute of Chartered Surveyors.

#### 1.5 Fund Accounting

The unrestricted fund represent fund available for the general charitable purposes of the charity which may be applied at the discretion of the trustees.

#### 1.6 Cash Flow

The accounts do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirements to prepare such a statement under Financial Reporting Standard 1 "Cash Flow Statements"

**NOTES TO THE ACCOUNTS (CONTINUED)****2 Donations and legacies**

	<b>2010</b>	2009
	£	£
Donations and gifts	<b>32,500</b>	32,051

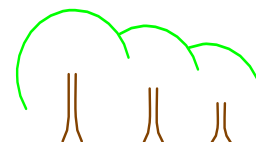
**3 Investment income**

	<b>2010</b>	2009
	£	£
Rental income	<b>4,250</b>	3,625
Income from listed investments	<b>168,871</b>	184,474
Interest receivable	<b>2,198</b>	1,872
	<b>175,319</b>	189,971

**4 Total resources expended**

	<b>2010</b>	2009
	£	£
<b>Costs of generating funds</b>		
Investment property costs	<b>919</b>	690
Investment management costs	<b>14,604</b>	17,927
Total	<b>15,523</b>	18,617
<b>Charitable activities</b>		
Relief of distress	<b>242,674</b>	232,809
<b>Governance costs</b>	<b>12,240</b>	10,197
	<b>270,437</b>	261,623

Governance costs includes payments to the auditors of £5,400 for accounts and audit fees (2009: £5,286).

**NOTES TO THE ACCOUNTS (CONTINUED)****5 Grants payable**

	<b>2010</b>	2009
	£	£
Grants to individuals	<b>56,670</b>	67,924
Grants to institutions	<b>186,004</b>	164,885
	<u><b>242,674</b></u>	<u>232,809</u>

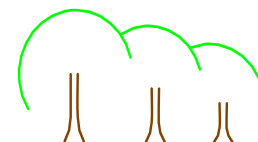
A detailed list of grants payable to institutions during the year is provided in a separate schedule which is available from the charity on request.

**6 Trustees**

None of the trustees (or any persons connected with them) received any remuneration during the year, but two trustees were reimbursed a total of £3,831 for travel and subsistence expenses (2009: £992).

**7 Employees**

There were no employees during the year.

**NOTES TO THE ACCOUNTS (CONTINUED)****8 Fixed asset investments**

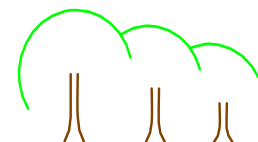
	<b>Listed Investments</b>	<b>Freehold Property</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Market value at 1 October 2009	5,192,907	290,813	5,483,720
Disposals at opening book value	(586,386)	-	(586,386)
Acquisitions at cost	548,193	-	548,193
Change in value in the year	410,886	-	410,886
	<u>5,565,600</u>	<u>290,813</u>	<u>5,856,413</u>
Historical cost:			
At 30 September 2010	<u>4,323,404</u>	<u>-</u>	<u>4,323,404</u>
At 30 September 2009	<u>4,211,584</u>	<u>-</u>	<u>4,211,584</u>

At 30 September 2010 the following individual holding had a market value of above 5% of the entire portfolio - Fauchier Partners Paragon Capital Appreciation Fund - £318,379.

The cash funds held by the investment managers (2010 - £145,520 & 2009 - £271,550) are reported under investments.

The Freehold investment property was revalued at 31st March 2008 by RH & RW Clutton, Chartered Surveyors, on an open market value basis in accordance with the guidelines issued by the Royal Institute of Chartered Surveyors. The value was determined having regard to the fact that the property is occupied by tenants and ignoring hope-value for development and any latent value in any restrictive covenants attaching to the land.

<b>9 Debtors</b>	<b>2010</b>	2009
	<b>£</b>	<b>£</b>
Other debtors	<u>8,000</u>	<u>1,500</u>
<b>10 Creditors: amounts falling due within one year</b>	<b>2010</b>	2009
	<b>£</b>	<b>£</b>
Accruals	<u>20,004</u>	<u>20,432</u>

**NOTES TO THE ACCOUNTS (CONTINUED)****11 Designated funds**

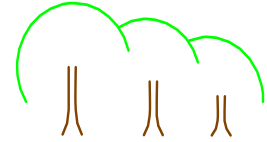
The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				Balance at 30 September 2010
	Balance at 1 October 2009	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Investment fund	5,483,719	-	-	81,881	<b>5,565,600</b>
	<u>5,483,719</u>	<u>-</u>	<u>-</u>	<u>81,881</u>	<u><b>5,565,600</b></u>
	<u><u>5,483,719</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>81,881</u></u>	<u><u><b>5,565,600</b></u></u>

The investment fund was set up to represent the funds the charity has tied up in investments. They use the income from these funds to make donations to individuals and charitable organisations.

**12 Analysis of net assets between funds**

	Unrestricted funds	Designated funds	Total
	£	£	£
Fund balances at 30 September 2010 are represented by:			
Investments	290,813	5,565,600	<b>5,856,413</b>
Current assets	111,050	-	<b>111,050</b>
Creditors: amounts falling due within one year	(20,004)	-	<b>(20,004)</b>
	<u>381,859</u>	<u>5,565,600</u>	<u><b>5,947,459</b></u>
	<u><u>381,859</u></u>	<u><u>5,565,600</u></u>	<u><u><b>5,947,459</b></u></u>
Unrealised gains included above:			
On investments	413,238	-	413,238
	<u>413,238</u>	<u>-</u>	<u>413,238</u>
	<u><u>413,238</u></u>	<u><u>-</u></u>	<u><u>413,238</u></u>
Reconciliation of movements in unrealised gains			
Net gains on revaluations in year	413,238	-	413,238
	<u>413,238</u>	<u>-</u>	<u>413,238</u>
Unrealised gains at 30 September 2010	<u>413,238</u>	<u>-</u>	<u>413,238</u>
	<u><u>413,238</u></u>	<u><u>-</u></u>	<u><u>413,238</u></u>



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## NOTES TO THE ACCOUNTS (CONTINUED)

### 13 Related parties

The charity received a donation of £26,000 during the year from Mrs Sarah Kane, a charity trustee.

Several trustees are employees of Local Authorities that also employ workers who apply to the Trust for donations on behalf of their clients. Staff who apply to the Trust for such donations may be known to one or more of the trustees. In rare cases where the applicant and a given trustee are or have been colleagues, requests for donations are directed to an independent trustee. As such, this minimises the possibility of either party benefiting and disclosure of these facts is merely to highlight the measures the charity undertakes to ensure transparency and fair dealing where related parties are involved.